**Polk County Positive Support Network Minutes**

PBS Board Meeting Thursday August 12, 2021

Present: Bonnie McHugh, Kathleen Larson, Maria Walker, Jen Mueller, Becky Hines Jodie Howie, Stephanie Schmidt, James Miller, Jen Muto

Absent: NA

1.Training Academy Update

* 1. Waiting to hear on Motivational Interviewing due to the spread of the COVID-19 delta varient
  2. Dr. Minkoff- Training on Dual Diagnosis ID/MI - possible dates in September/October
  3. The Academy had been hoping to start hosting a blend of virtual and in person trainings, but things are now going to be held virtually due to the Delta Variant. Discussing training possibilities for the current fiscal year now.
  4. Strategic planning will be completed by agencies on their own and will be shared at the January 2022 quarterly PBS meeting. This seemed to go well last year and everyone was in agreement. It was discussed that Strategic planning can be used as a hot topic at the October Quarterly meeting if agencies would like some ideas for how to go about strategic planning.

2. The PBS board annual report was discussed. This will be completed by Bonnie.

3. Upcoming board elections were discussed. Applications were sent out to the agencies that have eligibility for a slot by Bonnie. Applications are due 9/3/21 and will be voted on at the September board meeting

1. Jen Mutto and Becky Hines will be Co-Presidents next year with Becky stepping down after and Jen continuing in the “former president” role in 2023.

4. Planning for the next PBS retreat and strategic planning meeting was discussed.

1. The retreat will likely be virtual. If it is possible to have an in-person retreat Link was suggested as a possible cost-effective option so that the board does not have to spend money on a location if it might possibly be cancelled.
2. Outside consultants to help with strategic planning were discussed.
3. The children’s collaborative has PBS collaborative opportunities as part of their strategic plan. Including this in our strategic plan was discussed.

5. The PBS website was discussed. A new website is going to be created that might give opportunity to have event management built in. The PBS board will be able to plan what is desired in a new website.

5. Blurb created to send out to agency liaisons:

A meeting of the Board of Polk County’s Positive Behavior Support Network was held on Thursday August 12, 2021 beginning at 2:30pm

Discussions were conducted on the following topics: The PBS strategic plan was reviewed and the annual report that is being created was discussed. Upcoming PBS board elections and 2022 roles were discussed. Preparations for the upcoming PBS board retreat and strategic planning was held.

The following actions were taken: Applications for PBS board members were sent out to member agencies that will have openings available on the PBS board. Applications are due Sept 3 and the Board will vote on new members at the September meeting.